

# Dashir Management Services, Inc.

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## River Valley School District

January 2021

### Custodial / Maintenance Report

#### Personnel Information

We are currently fully staffed and doing well.

#### Training Conducted

The OSHA required training on Hazard Communication: Right to Understand (GHS) was conducted.

#### Inspections

Fire inspector has inspected high, middle and elementary schools. Corrected minor infractions.

#### Progress on Projects

- Obtaining an estimate for the closet to be added to classroom at elementary.
- Obtaining an estimate for fully dividing two classrooms at the elementary.
- Foster will be replacing one section of sewer drain pipe in middle school basement, probably in a couple of months due to work load.
- New exhaust fan at Middle School to be installed. Couldn't get parts for the old exhaust fan.
- J & J to take down the dead trees on the west side of the soccer fields. Going to wait till the ground is frozen harder before proceeding.
- Completed replacement of signs throughout the district that are hard to read.
- Track lighting installed for living walls at the middle school.
- Completed the recycling of the old field lights.
- Receiving estimates for windows to be replaced at the high school, middle school, and elementary school.
- Checking silicone in windows at the high school, middle school, and elementary school.
- Received estimate for two exhaust fans in the high school kitchen. Approved, and will be installed when come in.
- Continued daily disinfecting of all schools.
- Received estimate for replacing sinks in wood shop and welding shop. Sinks are backordered for 10 - 12 weeks.
- Awaiting estimate for roof over ELC sandbox. Will receive estimate this winter.
- Replaced tileboard behind middle school dishwasher station.
- Replaced exhaust fan in welding shop restroom.
- Obtaining estimates on redoing the high school library and installing a fence outside for the project.
- Work progressing with repairs to soccer field bleachers.
- Road outside of middle school has been cold patched from the water main break.
- Safety curtains for doors at high school is still in the works. Unable to purchase more fabric for more curtains.
- Painting continuing at ELC.
- Painting continuing at elementary.
- Making of new pins continues for adding additional safety pins to buildings.

#### Comments

Thank you for your time if you have a question or concern, please feel free to let me know.

Respectfully Submitted,  
Jeni Meuer  
Facility Manager